

PSYOP Regimental Association - North Carolina Chapter (PRA-NCC) Bylaws

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Name

The name of the organization shall be the PSYOP Regimental Association – North Carolina Chapter, located at Fayetteville, North Carolina.

Article I: Authority

Section 1. The PSYOP Regimental Association – North Carolina Chapter, hereafter referred to as the Chapter, was established in Fayetteville, North Carolina. The Chapter was incorporated effective June 1, 2021, in the state of North Carolina. The Chapter is a private nonprofit organization (501(c)(3) Public Charity, EIN: 93-2130812) and an associate chapter of the PSYOP Regimental Association (501(c)(19) Organizations of War Veterans, EIN: 46-1531903). The PSYOP Regimental Association – North Carolina Chapter operates with the consent of the Fort Bragg installation commander under the provisions of DoDI 1000.15 (Procedures and Support for Non-Federal Entities Authorized to Operate on DoD Installations) and AR 210-22 (Support for Non-Federal Entities Authorized to Operate on Department of the Army Installations), contingent upon the following requirements and conditions:

a. That programs and activities conducted do not in any way prejudice or discredit the Department of Defense, the U.S. Army, or other agencies of the U.S. government.

b. That the nature, function, and objectives of the Chapter, together with provisions for membership eligibility, management responsibilities, financial management, and proper disposition of residual assets and liabilities upon dissolution, will be established in these bylaws.

c. That the Chapter shall not compete with the authorized activities of appropriated or non-appropriated fund instrumentalities as defined in AR 215-1 but may supplement those activities when specifically authorized in the approval document.

d. That the Chapter will be self-sustaining and receive no support, assistance, or facilities from the Army or from non-appropriated fund instrumentalities defined in AR 215-1 (Military Morale, Welfare, and Recreation Programs and non-appropriated fund instrumentalities), except as provided in DoDI 1000.15 or AR 210-22.

e. That the Chapter may receive logistical support from DoD Components with appropriated U.S. government resources in accordance with regulations. Non-appropriated fund instrumentality funds or assets shall not directly or indirectly be transferred to this organization.

f. That neither an appropriated fund activity nor a non-appropriated fund instrumentality will assert any claim to the assets of the Chapter or incur or assume any obligation of any private organization, except as may arise out of contractual relationships.

g. Adequate insurance, as defined by the service concerned, shall be secured by the Chapter to protect against public liability and property damage claims or other legal actions that may arise as a result of activities of the Chapter or one or more of its members acting on its behalf.

h. That the Chapter shall be responsible for ensuring applicable fire and safety regulations, environmental laws, local, state, and Federal tax codes, and any other applicable statutes and regulations are complied with in the operation of Chapter.

i. That the Chapter is not established to provide morale, welfare, and recreational services essential to the operation of the organization.

j. That the Chapter, if conducting special events on Fort Bragg, agrees to indemnify and hold harmless the United States of America, the Department of the Army, the XVIII Airborne Corps, and their agents, and employees, from any liability for any and all claims, demands, rights, liens, and causes of action whatsoever kind and nature arising out of the Chapter operations or activities on Fort Bragg.

k. That neither Fort Bragg nor the US government will have any liability for the organization's actions or debts.

l. That the Fort Bragg Installation Commander or delegate has authority to enforce compliance by the Chapter with the conditions enumerated herein, to inquire into the activities, and to withdraw his/her consent for the existence of this organization on the installation at any time.

m. The Chapter understands fidelity bonding will be purchased for members or employees handling monthly cash flow exceeding $500. Bonding will be equal to the normal maximum amount of cash handled.

Section 2. Per AR 210-22, paragraph 2-2, the Chapter is required to state the liability of the organization and its individual members for debts of or claims against the organization's liabilities in the event of bankruptcy, insolvency, or dissolution. Debts and liabilities of the Chapter are intended to be solely those of the organization, and not the organization's members. The Chapter agrees to abide by any state or jurisdictional minimum capitalization requirements and certifies that all State and jurisdictional laws are met.

Article II: Purpose

Section 1. The Chapter is a veteran service organization. Accordingly, the purposes for which the Chapter is formed are the following:

a. The Chapter will support the purpose of the PSYOP Regimental Association as outlined in the National Association Bylaws through execution of five pillars.

b. **Esprit de Corps.** To establish an organization that will further develop the common bond existing between all members of the Regiment that have previously or are currently stationed and assigned to a PSYOP element on Fort Bragg, NC.

c. **Service.** To establish an organization that will be able to provide assistance and support for Chapter members and their families

d. **Educate.** To establish an organization that provides a venue and forum for the further professional education of Chapter members.

e. **Recognize.** To establish an organization that recognizes excellence within the Regiment as well as outside organizations and individuals supporting the Regiment.

f. **Honor.** To establish an organization that honors the memory and sacrifice of those who have paid the ultimate price in defense of the United States.

Article III: Membership

Section 1. Eligibility. Any person interested in the aims, objectives, and purposes of the chapter, as set forth in these bylaws and in accordance with the PRA National bylaws, is eligible to apply for membership in the Chapter. Membership is subject to the conditions prescribed in these bylaws, unless application for such membership shall be disapproved by the Chapter leadership. Corporate memberships in the Chapter may be approved by the Chapter leadership for business organizations and other entities who demonstrate continued support for the Chapter and the Psychological Operations Regiment.

Section 2. Chapter Specific Regional Membership. Active Chapter members must have previously served or are currently stationed and assigned to a PSYOP element in North Carolina **and** be currently residing in the State of North Carolina.

Section 3. Categories. Membership in the chapter shall be in accordance with the PRA National Bylaws located in Article III, Section 2: Active, Honorary, Lifetime, Corporate, and Charter. There are also two additional Chapter specific categories, Associate and Regionally Affiliated Members.

a. **Active Members.** Active Members are defined as any Soldier, Noncommissioned Officer, Officer, Active Duty, Reserve, Retired, Civilian, Contractor, or Allied Soldier that has contributed to the success of the Psychological Operations Regiment, and such other persons as may be approved by the Executive Council. Active members must currently reside in the state of North Carolina. Active Members will pay annual dues of $30 per year (exception: $20/ year for E6 and below).

b. **Lifetime Members.** Lifetime Members are defined as a person from the Active Members category who applies for and is granted such Lifetime status after payment of a onetime single level of dues ($200 for E6 and below/$300 for all others), and the

fulfillment of other obligations and requirements as might be established by the Executive Council.

c. **Honorary Membership.** Honorary Membership is a right bestowed by the Executive Council to individuals who hold significant positions within the Armed Forces, government, or civilian sector and who further the objectives and purposes of the Chapter. This is done for the purpose of enhancing the status of the Chapter.

d. **Corporate Membership.** Corporate Membership may be granted to corporate entities wishing to contribute funds, sponsor, or otherwise support the Chapter. Corporate Membership contribution levels will be determined by the Executive Council.

e. **Associate Member.** An Associate Member is defined as a person that does not meet the requirements of an Active or Lifetime Member but would still like to join the Chapter. Associate Members may participate in Chapter activities, receive official publications and serve on committees, but may not vote or hold office. Annual dues will be $25 and Lifetime dues will be $250.

f. **Regionally Affiliated Members.** A Regionally Affiliated Member is defined as persons that do not meet the Chapter regional membership requirement of being a resident of the State of North Carolina but otherwise meet the criteria for either Active Annual Membership or Lifetime Membership (both new and transfers). Regionally Affiliated Members must not live in an area that has an active Chapter. The cost for this membership will be the same as active and lifetime memberships. Regionally Affiliated Members may participate in Chapter activities and receive official publications but may not vote or hold office.

g. **Chapter Charter Member**. Chapter Charter Members must elect the North Carolina Chapter as their home chapter within 90 days of the formal recognition of the North Carolina Chapter.

Section 4. Privileges. Membership privileges shall be defined by categories of membership. a. Active and Lifetime Members may participate in all Chapter activities, vote in elections called for the Executive Council, hold office, purchase merchandise sold by the Chapter and receive official Chapter and Association publications. b. Honorary and Corporate Members may participate in Chapter activities and receive official publications but may not vote or hold office. c. Charter Members have no special privilege other than being recognized as an early member of the Chapter.

Section 5. Terms of Membership. Membership shall remain active so long as the member maintains current membership status by payment of dues and meets such other requirements as may be established by the Executive Council. Annual dues are due on the anniversary each year of the initial membership date. Members who do not pay their dues within 30 days after their membership anniversary date will have their

membership privileges suspended until their payments are made current. Annual members who wish to convert their membership to a lifetime membership must pay the full lifetime rate, regardless of the number of years they have contributed annual dues. Members may be removed from membership for conduct detrimental to the image and integrity of the Chapter. Evidence will be made available to the Executive Council regarding infractions to these Bylaws. The Executive Council has the final vote for terminating membership.

Section 6. Nondiscriminatory Organization. No person shall be excluded from membership, segregated, or otherwise discriminated against within the Chapter on the grounds of race, color, sex, sexual orientation, age, marital status, national origin, political affiliation, religion, or disability. In no way will the activities of the organization deprive individuals of their civil rights.

Section 7. Chapter leadership retains the unconditional authority to revoke Chapter membership to any member that does not conduct themselves in a manner appropriate to the high standards of the PSYOP Regiment. See Article VIII.

Article IV: Executive Council

Section 1. The Executive Council shall consist of: President, Vice, President, Secretary, Treasurer, who make up the Executive Committee and Directors of: Membership, Outreach, and Communication, and four Trustees. All officers must be current Chapter members in good standing.

Section 2. Term of Office. The term of office for all elected officers shall be for a period of two years. Terms begin on February 1st and end on January 31st. Executive Council members filling a position out of the election cycle are considered an Interim Council member whose terms will be determined by the President or Vice President.

Section 3. Elections. Any member of the Executive Council can nominate a member to fill a vacant or soon-to-be vacant position**.** Nominations and elections shall be held in November of each year at the monthly executive meeting or annual member meeting. All current members in good standing must be notified of the nomination and/or election meeting via newsletter, personal letter, telephone, email, or Chapter social media postings. Email is the preferred method of notification. In order to be elected, a candidate must receive the plurality of votes cast at the monthly membership meeting. Those officers elected will officially assume the position in February allowing a transitory period and necessary onboarding of all new officers. If a voted member is filling a previously vacant position, that officer will be considered interim until the term of office begins.

Section 4. Removal from Office. Executive Council members MUST be able to carry out the entirety of their assigned duties throughout their term. In the event that an

Executive Council member fails to perform his/her duties or is found to be derelict in his/her duties, the council member may be asked to resign from his/her position. If the member fails to resign, then a vote will be conducted by the Executive Council to remove the individual.

Section 5. Status and Powers. The Executive Council is the senior body of the Chapter, is empowered to execute the affairs of the Chapter, and shall be administered under the direction of the President. When prudent and practical, critical decisions will be made through general membership votes in person or through automated systems. Actions by the Executive Council require a quorum (more than 50% of the officers, one of which must be the President or Vice President). All votes will be recorded and maintained for historical purposes. The Executive Council shall

a. Have general charge of the affairs of the Chapter and shall have full power to carry out the Chapter Bylaws.

b. Meet prior to general membership meetings.

c. Maintain open communication among the Chapter officers.

d. Provide the President with all necessary reports and records that are required of respective officer positions and committees.

e. Provide briefs on office status during general and committee meetings.

Article V: Duties of the Executive Council

Section 1. General. The Executive Council is the senior body of the Chapter. The officers charged with the execution of the assigned Executive Council responsibilities are constituted as follows:

a. The President of the Chapter shall:

1) Preside at all Chapter and Executive Council meetings.

2) Provide strategic guidance for the Chapter, including the development of a Strategic Plan (3–5-year planning horizon).

3) Fulfill the supervisory functions and perform the administrative duties approved by the Executive Council to achieve the objectives and purposes enumerated herein.

4) Appoint special committees as deemed necessary.

5) Publish an annual report on the condition of the Chapter, delivered to members by the end of each calendar year.

6) Review and certify copies of the minutes of Chapter meetings from the Secretary,

7) Review and certify monthly financial reports from the Treasurer.

8) Verify and co-sign along with the Treasure and one Trustee all financial documents and approves the annual budget plan.

9) Attend National Council meetings, as appropriate, to provide an update of local chapter initiatives or issues and liaise with the National PSYOP Regimental Association President as appropriate.

10) Chair the Outreach and Communications Committee.

11) Approve the Non-Federal Entity (NFE) agreement to operate on military installations, primarily on Fort Bragg.

b. The Vice President of the Chapter shall:

1) Perform such duties as delegated by the President and the Executive Council.

2) In the absence of the President, the Vice President shall perform the duties of the President until a successor is elected or the original incumbent returns to office.

3) Provide oversight and counsel to each of the Executive Council Officers.

4) Chair the Bylaws and Planning Committees.

5) Develop and execute the onboarding program for new Executive Council Officers.

6) Liaise with the National PSYOP Regimental Association Vice President as appropriate.

7) Oversee the implementation and monitor the execution of the Chapter's Strategic Plan.

c. The Secretary of the Chapter shall:

1) Keep accurate records of the proceedings of Chapter Council and general Chapter meetings.

2) Ensure proper notification is given to all Chapter officers and members as to time, place, date and agenda of all regular and special meetings in sufficient time to maximize attendance.

3) Provide the Members and Council with a copy of meeting minutes within 10 days after such meetings.

4) Ensure that minutes/financial statements of scheduled meetings are properly prepared, co-signed by the President, Secretary, Treasure and one (1) Trustee and forwarded to the Fort Bragg Resource Management Branch (RMB) NLT 10 business days after the meeting is conducted.

5) Maintain files which include copies of minutes, communications with outside organizations, continuity files, SOPs, Chapter Bylaws, National Bylaws, and member data.

6) Liaise with the National PSYOP Regimental Association Secretary as appropriate.

d. The Treasurer of the Chapter shall:

1) Have charge of and be responsible for all funds and securities of the Chapter; receive and give receipts for moneys and dues payable to the National Association from any source, and deposit all such moneys in the name of the Chapter in such banks, trust companies, or other depositories as shall be designated from time to time by Chapter members.

2) Receive, expend, and account for all Chapter monies, acting on guidance and authority of the Executive Council.

3) Coordinates the preparation and submission of the Chapters annual budget in cooperation with the Executive Council.

4) Provide financial reports monthly to Chapter leadership as well as general membership.

5) Submit a monthly reconciled financial report to the Executive Committee.

6) Complete and submit the Chapter's annual financial statement for the National Executive Council and schedule an annual audit by an outside body.

7) Initiate drafts for Chapter accounts for the purposes of paying legitimate bills incurred by the Chapter (all drafts require 2 signatures: the Treasurer and that of the President. All expenses greater than $500 dollars require Chapter Executive Committee approval. Continuing payments that annually exceed $1000 dollars require Chapter Executive Committee approval).

9) Chairs the Sponsorship Standing Committee.

10) Liaise with the National PSYOP Regimental Association Treasurer as appropriate.

Section 2. Directors

a. The Director of Membership shall:

1) Develop and implement the Chapter Membership Strategy.

2) Supervise the Chapter membership program and chair the Membership Standing Committee.

3) Operate and maintain oversight of the Chapter membership, including sending out welcome packets to new members, renewal packets to expiring members, ordering and

maintaining necessary items needed for welcome packets, and submitting annual budget requirements to sustain the Membership Committee.

b. The Director of Outreach shall:

1) Develop the overall Chapter Outreach Plan.

2) Maintain communication with current sponsors and contribute to the annual fundraising plan.

3) Develop network of corporate and individual sponsors and sustain current sponsors.

4) Coordinate with the Treasurer and Planning Committee to secure necessary funding to meet Sponsorship partnership and fundraising goals.

c. The Director of Communications shall:

1) Develop and Implement the Chapter Communications Plan

2) Maintain the PRA-NCC Branding/Style Guide and ensure all communication products adhere to it.

3) Coordinate with the Planning Committee to ensure all events are advertised as required.

4) Oversee all Chapter external communications, including the development of media releases, flyers, social media products, graphics, and branded products.

5) Develop and produce the Chapter quarterly newsletter for dissemination to members NLT the first week of the new quarter.

6) Maintain all internal and external communications systems, including the website (www.nccpra.org), Springly, Slack, and all social media accounts.

Section 3. Trustees

a. Trustees shall be nominated from the following areas by membership IAW the current election period and appointed by majority vote of the Executive Committee.

1) A Chapter member currently assigned to USACAPOC.

2) A Chapter member currently assigned to units within 1st Special Forces Command

3) A Chapter member is currently assigned to USAJFKSWCS.

4) A Chapter member to represent the Civilian, Retired, and Veteran community.

6) Trustees shall liaise with leaders and members of their representative populations as appropriate, with the intent of coordinating events, coordinating the execution of Chapter Events, and representing the Chapter.

Article VI: Chapter Meetings

Section 1. Chapter General Meetings. Chapter general membership meetings shall be held at a minimum quarterly at a time and place prescribed by the chapter leadership and may be combined with monthly Executive Council meetings. The Chapter will hold an annual meeting in November to coincide with the Regimental Birthday. The purpose of the annual meeting will be to introduce new Executive Council officers, present awards, vote on general Chapter issues, present an Association financial report, and conduct other Chapter business. Active Members wishing to vote on issues may attend meetings in person or may submit their vote for any issue brought for general membership vote via email (board@nccpra.org). Proceedings of all the meetings will be recorded and reflect members in attendance, current financial statements of the Association, any certified inventories, and reports of committees. The Chapter general meetings shall be governed by Robert's Rules of Order.

Section 2. Executive Council Meetings. The Executive Council shall meet at the call of the President and assemble not less than monthly. Meetings shall be in-person unless a virtual option is agreed upon and made available. The agenda for such meetings shall be prescribed by the President and published by the Secretary NLT seven days prior to the meeting. Financial statements pertaining to the Chapter's operations shall be presented at least quarterly for approval by the Executive Council, and more if required. A majority vote of the Executive Council members present in a quorum shall govern. The Executive Council shall be governed by Robert's Rules of Order.

Section 3. A special general or leadership meeting may be called at the discretion of the President.

Section 4. All chapter leadership meetings require a quorum for all leadership votes.

Section 5. Quorum.

a. **Chapter Executive Council Meetings.** A minimum of 50% of officers are required for a quorum provided the meeting time and date was properly announced.

b. **General Membership Meetings.** Any number of members present provided there is a quorum of officers, and the meeting time and date was properly announced.

Section 6. The agenda at all general meetings shall at a minimum be:

a. Officer Roll call.

b. Secretary's report to include reviewing and approval of previous meeting minutes.

c. Treasurer's report

d. Committee reports

e. President's report

f. Old Business

g. New business

h. Adjournment

Article VII: Committee Position Appointments

Section 1. The President, with the concurrence of the Executive Council, may appoint members of the Chapter to committees as needed. All standing Committees will have at a minimum, one active member to represent the Executive Council. The Committee Chair will submit meeting minutes to the Secretary within 10 business days of every meeting for historical records and will be emailed, shared, and archived for posterity.

a. Standing Committees are:

1) Executive Committee (Chaired by the President). The Executive Committee consists of four voted on Executive Council elected officers (President, Vice President, Treasurer, and Secretary). The purpose of the Executive Committee is to make important, time-sensitive decisions for the purpose of advancing the mission of the Chapter. This includes appointing Executive Council Directors and Trustees, voting on resourcing and planning decisions and making recommendations to the President. The Executive Committee does not absolve the Council's executive responsibilities and adheres to the transparency principles outlined in these bylaws. All decisions will be reported as an agenda item at a subsequent monthly council meeting.

2) Bylaws/Resolutions Committee (Chaired by the Vice President with one Trustee as a standing member.) All proposed changes to the Bylaws will be briefed to the Chapter leadership and then voted on by the general membership. Any changes must be approved by the majority of the general membership present at a meeting that was properly announced, or by majority vote of the Executive Council.

3) Membership Committee (Chaired by the President) meets no less than semi-annually. Membership reports must be made available within 10 business days of the committee meeting. Membership data will be tracked and reported to inform budget, membership drives, leader engagement strategies, and external communications including the annual member report due to members at the end of the year.

4) Planning Committee (Chaired by the Vice President) meets no less than semi-annually. Planning committee reports must be made available within 10 business days of a committee meeting. Semi-annual planning identifies events and actions for the next calendar year. Planning data will inform annual budgets, identification of action officers

to lead or liaise for events. Changes to events incurring unforecasted resources must be approved by the President or his/her delegate and the Treasurer.

5) Communications Committee (Chaired by the President) meets no less than semi-annually. Communications committee reports must be made available within 10 business days of a committee meeting and will be used to inform communication strategies, advertising and promoting scheduled and recurring events. Both internal and external communication products disseminated in all mediums and forms must adhere to the Chapter's Branding and Style Guide.

6) Sponsorship Committee (Chaired by the Treasurer) meets no less than semi-annually. Sponsorship committee reports must be made available within 10 business days of a committee meeting and will be used to inform the business plan or strategy, budget, fundraising plan, and communication requirements.

b. All committee reports are due to the Secretary within 10 business days of the adjournment of the meeting.

Article VIII: Removal of Officers or Members

Section 1. Removal of Officers/Members. Any officer or member who is not in good standing is subject to removal from office. Any officer may be subject to removal from office for failure to comply with duties as described in this document. Any member may be suspended or expelled for conduct unbecoming of a member of this Chapter or the National Association.

Section 2. Procedure for Removal.

a. Written notice of the allegations/charges and the time and place for a meeting of the membership when such allegations/charges will be discussed, and action taken.

b. The officer/member shall be given an opportunity to present defense, and shall have the right to appeal, once, to the general membership at the next scheduled general membership meeting. Suspensions remain in place until after the appeal is complete.

c. A 2/3 vote of the members is required for removal or suspension; likewise, a 2/3 vote is required to uphold an appeal.

d. Removal of members from the Chapter will be sent directly to the National PRA Executive Council along with any pertinent documentation.

Article IX: Fundraising

The PSYOP Regimental Association – North Carolina Chapter will adhere to AR 210-22 and furnish documents that state the Private Organization's (PO's) nature, function, objectives (including planned use of funds) and activities. Fundraising on Army property

will be in accordance with applicable DoD Directives, Army Regulations, military installation agreements, state laws, and public and member disclosure policies.

Article X: Fiscal and Operational Years

Section 1: Fiscal Year. The fiscal year of the Chapter shall be from 1 October to the following 30 September.

Section 2: Operational Year. The operational year of the Chapter shall be from 1 January to the following 31 December.

Section 3: Coinciding Periods. All recognized periods of the Chapter, including the fiscal and operational years, shall coincide unless changed by the Executive Council.

Article XI: Audits

An audit of the PSYOP Regimental Association - North Carolina Chapter financial records, accounts, assets, and holdings shall be conducted annually by a disinterested, qualified auditor (certified public accountant) at a time determined by the Executive Council or upon change of the Treasurer.

Article XII: Regulatory Compliance

The Chapter, operating in vicinity of Fort Bragg, North Carolina, shall operate in full compliance with US Army and other Federal and North Carolina regulations. The initial Bylaws, dated May 24, 2021, were adopted subject to the approval of an affirmation vote of the Founding Members and with final approval by the Fort Bragg Installation Commander or his/her delegate. Amendments to Bylaws become effective upon approval of the Executive Council.

Article XIII: Dissolution

Section 1. The PSYOP Regimental Association – North Carolina Chapter may be dissolved by a majority vote of the general membership, by 100% vote of the board of the PYSOP Regimental Association or by direction of the Fort Bragg Installation Commander.

Section 2. In the event of dissolution by the initiative of the membership and approval by the PYSOP Regimental Association and the Installation Commander, all property, revenue, accounts, and records will be handed over to the National Executive Council for safeguarding and future use. All Chapter funds will be deposited into the National Association’s general fund.

Article XIV: Indemnification

Section 1. Indemnification. To the full extent authorized by law and permitted by the Chapter’s resource, the organization shall indemnify for any financial loss, including the

cost of any defense arising out of a claim predicated upon the conduct of their official duties, all officers, Executive Council members and Employees of the Chapter made a party in a civil or criminal action or proceeding by reason of the aforementioned positions. The Chapter shall have the option of purchasing insurance to protect, or securing counsel to represent, each of the aforementioned principals to satisfy its obligation hereunder.

Section 2. Personal Liability. All members are required to read the Bylaws upon joining the organization. All members understand that they are personally liable if the assets of this organization are insufficient to discharge all liabilities or claims. The Chapter will comply with all State and jurisdictional laws. Neither the installation nor the Government will have any liability for the Chapter's actions or debts.

Section 3. Bonding. All members of the Executive Council who are responsible for handling Chapter funds, have control of financial accounts, and/or have use of a Chapter credit card will be bonded. The Treasurer and President shall be bonded by an approved insurance company.

Article XV: Insurance

The Chapter understands that it will be required to obtain adequate insurance to protect against public liability and property damage claims or other legal actions that may arise as a result of activities of the Chapter or one or more of its members acting in its behalf, of the operation of any equipment/apparatus or device under the control and responsibility of the private organization, in accordance with DoDI 1000,15, Enclosure 2, paragraph 9. The Chapter certifies that all state and jurisdictional laws are met regarding the amount of liability coverage.

Article XVI: Amendments

These Bylaws shall become effective upon approval by a majority vote of the Executive Council. All additions, changes, or updates will be made by the Bylaws/ Resolutions Committee, presented to the Executive Council, and then sent to the members for vote provided 15 days advance written notice of the proposed amendment is given to each Council member. Major additions to the bylaws may be included via future appendices or amendments. The Executive Council will review the Chapter bylaws annually and amendments or changes must be approved by a majority vote of the Executive Council.